

# DIRA Executive Minutes May 3, 2010

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Old School Meeting Room  
7:00 p.m.

**Executive Present:** Liz Johnston, Derek Hood, Andrew Scruton, Moira Webster, Doug Wright, Doug Ward, Nettie Cotter, Max Campill-Wedges

## Presentations:

1. 7:00 p.m. DIVFD – Chief Don Luckett
2. 7:20 p.m. Dock Committee Presentation – John Johnston (binder in Library)
3. 7:40 p.m. Pesticide Free Committee – Harlene Holm (document attached)

**Call to Order:** 7:50 p.m.

## Election of New Executive Board Positions:

The Executive members voted for the following officer positions:

President: Liz Johnston

Vice President: Andrew Scruton

Treasurer: Derek Hood

Secretary: Moira Webster

1. Motion to Approve Agenda: *M/S/carried*
2. Motion to Approve Minutes of April 6, 2010: *M/S/carried*

## Business arising from minutes:

1. The Executive discussed the request by the Pesticide Free Committee for funds to construct a sign. Derek advised as to the financial status and funds available.

## New Business:

1. **Executive Liaisons Positions / Ferry Advisory position**
  1. Nettie - Old School Committee and Health Network
  2. Moira - Website/Membership/Recreation Committees
  3. Max - Dock Committee
  4. Max and Andrew - Parks Committee and Trails Committee
  5. Andrew - Parks
  6. Andrew Executive Advisory
  7. Derek - Bill Mee Park and Pesticide Free Committee
  8. Doug Ward - DIVFD and Wildlife Advisory
  9. Doug Wright - DICEEC and Waste Management Committee
  10. Liz – ex officio of all committees and Insurance
  11. Ferry Advisory Committee –

**Action:** Liz will call Dennis Forsyth to determine if he is willing to continue as the representative.

2. **DIVFD** (follow up from meeting with Fire Chief) Andrew noted that the “in trust only relationship should be included in the contract” regarding the CVRD’s ownership of the land. Doug Wright suggested that the Executive meet with James Bast as soon as possible.

**Action:** Liz to schedule meeting with James Bast of the CVRD and the DIRA Executive at the earliest possible time.

3. **Pesticide Free Committee** (follow up from presentation from Harlene Holm) Derek recommended that \$360 be allocated to the Pesticide Free Committee to create a sign.

**Motion:** That the Executive recommend that the Pesticide Free Committee, present to the membership, their proposal to create a “butterflies live here” sign, to a maximum of \$360 dollars. *M/S carried*

4. **Dock Committee:** presentation of 2<sup>nd</sup> stage funding application document (Max)

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**Motion:** That the President and the Treasurer be authorized to sign the 2<sup>nd</sup> stage funding application for ICET and WESTCAP. M/S/*carried*

5. **Recreation Fund Committee** (Moir) Process is underway and will announce the grant applications at the May 10, 2010 DIRA meeting.
6. **Swim Dock Update** (insurance company follow up)(letter M. Gang Re: water quality)  
**Bring Forward** to next meeting as the Executive continues to wait for insurance information.
7. **DIRA Administration: WCB/BIN #** - Liz advised that she has set up a payroll account with Canada Revenue for the DICEEC committee to hire a staff person. Moira presented a questionnaire for committees to fill in their banking and committee information.

**Action:** Liz will present the questionnaire to the membership noting that the liaisons will work with the committees on this project. HIRRA meeting follow up **Bring Forward** to next meeting

8. **Website Updates** (Moir) DIRA Year End Report/ DICEEC email: Moira suggested that DIRA produce an Annual Report prior to the next AGM. She offered to work on a format and bring it to the Executive for discussion. Moira advised that she will be working on cleaning up the website. A DICEEC e-mail has been added to the DIRA website to ensure correspondence is handled efficiently for that committee.
9. **DIRA Donations to Grapevine and Flagstone**

**Action:** Derek will ask for a motion from membership at the May DIRA meeting.

**Motion:** To donate \$200 to the Grapevine.

10. **Denman Cable Ferry** letter in the Echo Newspaper sent by Louise Bell

**Action:** Liz to draft letter to Bruce Jolliffe with cc to Louise Bell regarding the article.

11. **Executive Communication Discussion Paper** **Bring Forward** to next meeting

**Action:** Moira to reformat

12. **Parks and Greenways Announcement** Landworks Consultants /Kelly Gesner – plan to set up a series of community meetings and have asked to contact Parks Committee Chair Peter Karsten to act as a contact group on Denman Island. A letter will be sent by Landworks to every resident announcing a community meeting.
13. **DIRA's role in a Disaster** (letter to ESS) Generator follow up – The Executive concluded that the DIVFD, as a committee of DIRA, is involved and that DIRA could assist if a particular role is identified.
14. **Trails Committee** letter from Ralph McCuaig Re: Insert in Grapevine – the Executive feel this is a positive action and support the idea.

**Action:** Liz will respond to Ralph McCuaig to advise.

15. **Letter of Support for Islands Trust Agriculture Group** (Doug Wright) noted that Islands Trust Agriculture Group will be seeking funding for a number of initiatives on Denman Island and are requesting a letter of support from DIRA.

**Action:** Doug will draft a letter of support and circulate it to the Executive prior to the meeting on Monday.

16. **Raven Coal Mine** ( Patti request to present at May 10 meeting)
17. **DIRA GM May 10, 2010** Facilitation/ Signs /Setup/ Grapevine/ Flowers /  
(Projector...needs someone to look after this during the meeting)

**Action:** Sign – Derek, Facilitator – Liz, Setup – Max (backhall)/Grapevine – Derek and Nettie/

Derek: Advised that the Advisory Planning Committee has been assigned referrals for investigation. They have been asked by the APC to look into the OPC regarding a section that combines recreation and parks. Those two sections should be separated. Derek will liaise with the Parks & Trails Committees of DIRA.

### Incoming Correspondence:

1. Trails Committee Ralph McCuaig Re: Insert In Grapevine May 1, 2010
2. Edina Johnston Re: ESS Generator May 1, 2010
3. Islands Trust Louise Bell RE: Cable Ferry for Denman & Article in the Echo April 29, 2010

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4. ESS Chair Marylou Morden Re: ESS Generator. April 22, 2010
5. Request to put Raven Coal Mine on the Agenda for May 10, April 23, 2010
6. From Margie Gang Re: Graham Lake Water Quality April 19, 2010
7. From Harlene Holm Re: Budget Matters , April 11, 2010
8. From DIVFD Re: New ambulance Station & Extension of Lease, April 14, 2010
9. CVRD Confirmation of Recreation Grant Money for 2010 April 7, 2010
10. Confirmation of Gaming License for Dock Committee Raffle, April 10, 2010
11. ESS Chair M. Morden Questions Re: New Generator for Denman , April 12, 2010
12. From CVRD Parks 'Park volunteer safety Guidelines, April 15, 2010
13. Peter Karsten WAC concerns Re: Rats, April 15, 2010
14. Old School Committee RE: new plans for Parking area , April 18, 2010
15. Parks Annual report to DIRA to the AGM , April 12, 2010
16. Landworks Consulting Firm Re: Parks & Greenways Masterplan  
Keely Gesner Phone conversation 250 897 2643 April 28, 2010
17. Island Trust Siting & Use Permit for Lot 257 Dock Cmt , May 1, 2010

### Outgoing Correspondence:

1. DIRA Executive Grapevine written by D. Wright, April 17, 2010
2. Response and invitation to meeting to DIVFD Chief Don Lockett April 15, 2010
3. Thank you to HIRRA Executive from DIRA April 29, 2010
4. Questions and invite to HIRRA for meeting with DIRA, April 22, 2010
5. Response to ESS Chair Marylou Morden Re: ESS Generator, April 24, 2010
6. Thank you from DIRA to Cindy Critchley and Perri Gorrara, April 24, 2010
7. Response to Margie Gang Re: Graham Lake Water Quality April 19, 2010
8. Response to Harlene Holm Re: DIRA Budget Matters April 11, 2010
9. Cover letter & New Contract for Bill Mee Park to CVRD , April 26, 2010
10. Old School Committee 'Provincial Public Highways Permit Application ' April 15, 2010
11. Response to Edi Johnston Re: ESS Generator, May 1, 2010
12. Response to Ralph McCuaig Re: Trails Committee request May, 1, 2010
13. Response to Louise Bell, Re: cable Ferry , April 28, 2010
14. Response to Patti Willis Re: Request to put Raven Coal on Agenda, April 23, 2010

### Adjournment:

9:35 p.m.